



The Brazoria County Appraisal District

Job Title: Residential Field Appraiser I

ROLE AND RESPONSIBILITIES

The Brazoria County Appraisal District is seeking a full-time, qualified, professional person who can meet the requirements for a **Residential Field Appraiser I** in Brazoria County. All state required training is “on-the-job” and previous licensure/training is not a requirement. Interested persons must submit an application and resume to the Brazoria County Appraisal District.

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

- Good, professional attitude
- High school diploma or GED
- Driver’s license, and good/safe driving skills
- Strong math skills
- Good phone skills (ability to discuss property details, give instruction, and multitask while on the phone)
- Some proficiency in Microsoft programs such as Windows, Excel, Word, etc.
- Basic keyboarding, data entry skills
- Ability to work in the heat at times
- Good organization
- Ability to meet deadlines
- Good time management
- **In the Field:** Walking (sometimes uneven terrain), driving, measuring, good communication skills, professionalism
- **In the Office:** Typing, data entry, math, customer service, some lifting
- Ability to take and pass state mandated RPA Course material for **Appraisal Licensing*** while on the job.

ADDITIONAL PREFERRED SKILLS:

Any completed RPA coursework
Knowledge of the Texas Appraisal District System
Multilingual (speak and/or type)

BENEFITS:

State Holidays
Paid Vacation/Sick Leave
Retirement System
Healthcare/Dental/Vision
Competitive Pay
Advancement Opportunities

ADDITIONAL NOTES

*RPA (Registered Professional Appraiser) is a 5 year licensure program required by the State of Texas which includes multi-tiered education/training courses covering state laws, ethics, appraisal process, mass appraisal practices, approaches to value, etc. These courses require critical thinking, problem solving, good judgment, professionalism, and mathematic skills (addition, subtraction, multiplication, algebra, geometry) These courses will be paid for by the Appraisal District, but the ability to pass coursework and acquire licensure in 5 years is a requirement for this job.